

Keller Crawfish Krawl



May 4, 2019

Hosted by Keller Masonic Lodge

www.KellerCrawfishKrawl.com

Welcome Vendors

The Keller Masonic Lodge is excited to host the 12th Annual Keller Crawfish Krawl. Good times, good friends and good music! We are excited to use the proceeds from the Krawl to help our Keller Scholarship program, as well as supporting other Masonic charities, including the Scottish Rite Hospital for Children in Dallas, the Shrine Hospitals for Children, and the Shrine Burn Centers.

The 12th Annual Keller Crawfish Krawl will be held Saturday, May 4, 2019, from 11:00 a.m. until 9:00 p.m. in conjunction with the Conner Car Show. Set-up will begin at 7:30 a.m. and must be completed by 10:00 a.m. We expect attendance to exceed 8,000 visitors. The Event will be held at:

**Keller Town Hall
1100 Bear Creek Pkwy
Keller, TX 76248**

Vendors CANNOT sell unapproved food items, alcohol, soft drinks, or water. ABSOLUTELY no animals will be allowed either as merchandise or as pets. Service dogs are always welcome.

You may submit the application, Hold Harmless and Indemnity Agreement, and check payment (Checks are payable to Keller Masonic Lodge) by mail to:

Keller Masonic Lodge
P.O. Box 91
Keller, TX. 76244-0091

Or for your convenience you can:

Scan and email your completed application and Hold Harmless and Indemnity Agreement to:

info@KellerCrawfishKrawl.com

Payment by **Credit Card** is on our web site: <https://www.KellerCrawfishKrawl.com/checkout.php>

Keep this cover letter and the notices and policies pages for your reference. You will receive a letter of confirmation immediately after we receive your application and payment. Approximately two weeks before the event you will receive additional instructions and your booth assignment.

Spread the word, please add The Keller Crawfish Krawl to all your social media outlets.

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Vendor Application

Vendor Registration

Owner/Vendor Name _____

(If multiple persons are involved, list only the responsible party)

Business Name _____

Address _____ City, State, Zip _____

Telephone _____ Email _____

Web site or social media URL _____

Food Vendors – List foods you want to sell

Non-Food Vendors – Describe your Products

_____ Arts/Crafts _____ Automotive _____ Clothing

_____ Health/Fitness _____ Financial _____ Floral

_____ Jewelry _____ Wood/Metal _____ Photography

_____ Business Services _____ Other _____

The vendor will not provide for free or sell any Crawfish, Cajun food, Alcohol, Soft Drinks, or Water without prior written consent from Keller Masonic Lodge.

Booth Selection

Select booth space you desire:

_____ 15' by 15' - \$175

_____ 15' by 30' - \$250

_____ 15' by 45' - \$300

Will you vend from a vehicle:

_____ No

_____ Yes – Vehicle length _____

- **There is NO electrical power available.**
- **Bring your own tables, chairs, supplies and canopy.**
- **Canopies MUST be weighted. NO ground stakes.**

Contact us if you have custom needs or special requests.

Payment

_____ Check - Payable to **Keller Masonic Lodge** is enclosed.

_____ Credit Card – Payable online at <https://www.KellerCrawfishKrawl.com/checkout.php>

Printed Name _____

Signature _____

Date _____

NOTICE: All vendors are responsible for all permits, licenses and sales tax required

Official Use Only

Date Received _____ HH&IA Received _____ Booth # _____

Check/Order # _____ Acceptance Letter _____ Instructions _____

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Hold Harmless and Indemnity Agreement

I, _____ the Undersigned individual, binding my heirs, executors, administrators, estate and assigns, do hereby agree to completely and wholly release, indemnify and hold harmless Keller Masonic Lodge (KML) and the City of Keller, their officers, agents, independent contractors and employees, or event sponsors for any and all claims, damages, harm, personal injury, including death, property damage, lawsuits and judgments, including court costs, expenses and reasonable attorney's fees and all other expenses resulting from the activities, programs and events occurring on the above-stated date or related to the stated festival.

It is the understanding of all parties that this release, indemnity and hold harmless agreement shall apply whether or not the claims, damages, harm, personal injury, including deaths, property damage, lawsuits, judgments, court costs, attorney's fees or any other expense arise from the negligence of whatever nature, omissions, willful or intentional acts of KML, the vendors or vendor's officers, agents, employees, independent contractors, other representatives, invitees, licensees or guests.

If this vendor is other than an individual, vendor certifies, warrants and represents that the individual whose signature appears below is duly authorized to execute the Agreement on behalf of the firm, corporation, partnership or other entity who is the vendor.

Printed Name

Signature

Date

Business Name

Title

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Notices and Policies

1. Festival hours are 11:00 a.m. until 9:00 p.m. The Keller Crawfish Krawl Festival will be held **RAIN or SHINE. There will be no refunds for inclement weather.**
2. All vendor applications **MUST** be approved by Keller Masonic Lodge (KML). Payment in full, a signed application and a Hold Harmless and Indemnity Agreement must be received prior to KML approval.
3. KML reserves the right to reject a vendor application at its sole discretion. KML also reserves the right to select or refuse products and to limit the number of booths of the same product.
4. Vendors from the previous year will have the first choice for space if their application is completed, including payment and signed Hold Harmless and Indemnity Agreement and received by KML on or before February 25, 2019.
5. Festival set-up begins at 7:30 a.m. Any vendor not in place by 9:30 a.m. will not be allowed to drive to their booth area and will not be given a refund. No vehicles will be allowed on Bear Creek Parkway near the event after 10:00 a.m. Unload quickly. Do not block the roadway.
6. Immediately after unloading, vehicles must be moved to your designated parking area. Your vehicle **MUST exit Bear Creek Parkway by 10:00 a.m. NO EXCEPTIONS.**
7. Vendors may not change spaces during the day and are limited to their assigned booth space.
8. Vendors must provide their own tables and chairs, canopies, and all other display items.
9. Canopies must be weighted; **Ground stakes are NOT permitted to anchor canopies.**
10. All sales, promotional and display items must be contained within your assigned area.
11. You will be sent a package two weeks prior to the event with booth number, vendor parking locations and other information. Promote the event on all your Facebook and social media feeds.
12. No Vendor shall sell, or provide for Free, Crawfish, Cajun food, alcoholic beverages, soft drinks, or water without prior written consent of KML.
13. No Vendor shall provide, for free, any goods or service for sale by another vendor.
14. No animals, except service animals, are allowed in any areas of the festival.
15. KML or The Town of Keller shall not assume responsibility for damage or theft of your property.
16. Vendor is responsible for filing and paying all business permits, fees and applicable taxes directly to the proper agencies.
17. Commercial vendors (Mary Kay, Tupperware, etc.) will be limited to one per company.
18. Vendors must stay for the duration of the festival: 11:00 a.m. – 9:00 p.m. and must remain open for business until 9:00 p.m. Each booth area must be clean and free of debris at departure. Tearing down early or leaving area dirty will result in a rejection of your application for future events.
19. Your booth must be staffed at all times and all vendors or their representatives must conduct themselves in a professional manner. Shoes, appropriate shirts, pants, shorts, or skirts are required at ALL times. Inappropriate conduct or attire will be grounds for permanent eviction from the event without refund.
20. Application signature is Vendor acknowledgment that they will comply with these notices and policies.

Vendor Chairman: Ted Theis

Keller Masonic Lodge
PO BOX 91
Keller, Tx 76244-0091

info@kellercrawfishkrawl.com
Phone # 774-521-4100